

**Minutes of the
AMBER Collaboration Board Meeting at CERN
on September 7, 2023, 15:00 Geneva time**

Attendance: J. Berenguer, A. Bressan, K. Brinkmann, M. Chiosso, A. Cicuttin, O. Denisov, S. Donskov, N. Doshita, A. Dziuba, H. Fischer, J. Friedrich, A. Gerbershagen, A. Guskov, E. Kabuß, R. Kurjata, S. Levorato, J. Lichtenstadt, J. Matousek, T. Matsuda, J. Novy, D. Panzieri, C. Quintans, B. Seitz, S. Smirnov, M. Zavertyaev, P. Zuccon
M. Veit, T. Poeschl, O. Kiselev, M. Alexeev

Guests: S. Diehl, M. Ostrick

Apologies: C. Azevedo, B. Badelek, J. Bernauer, S. Dasgupta, B. Ketzer, N. Masi, D. Neyret

Absent: D. Keller, M.X. Liu, V. Saleev, A. Sandacz, H. Suzuki, G. Mallot

The meeting was chaired by Björn Seitz as Eva Kabuß could only participate remotely.
The agenda was:

1. Welcome, Attendance and Apologies
2. Approval of Agenda
3. Approval of Minutes
 - CB meeting July 19, 2023
4. Communications by SPs
5. Communications by CB chair
6. Finances
7. Appointment of CB chair
8. Appointment of TB member
9. AOB

2. Approval of Agenda

The items on the agenda were approved without changes.

3. Approval of Minutes

The minutes of the CB meeting on 19.7.2023 were approved without changes.

4. Communications by SPs (given by Jan Friedrich)

a) SPSC

- AMBER status report submitted on Aug 28
- meeting with referees on Sep 4
- SPSC open session on Sep 5
- report given by Oleg was well received
- SPSC pushes for the PRM run
- we have to defend the APX on hydrogen for next year

- no draft minutes yet

b) Status of MoU

- signed by research director, copies sent to institutes
- first signatures already obtained

c) Meeting with RD J. Mnich with non-LHC experiments

- most likely collaboration with Belarus/Russian groups will be stopped on Jun 24/Dec 24
- probably first steps might be taken in council meeting on Oct 2
- JINR will most likely be treated separately

This report caused an intense discussion on the consequences for AMBER.

The situation concerning Russian material and detectors is quite unclear. A small working group chaired by Jan will work out a “plan B” for the PRM measurement.

d) Request for 2 page experiment summary

There was a request from RD for a 2 page summary of AMBER, one slide about structure, one about physics.

Jan prepared a draft. We had a lively discussion and some ad-hoc editing of page 1. Improvements were expected to be sent by physics coordinator by 8.9.23 noon.

Added after the meeting:

No proposals for further improvements were sent, so only those made during the meeting were applied.

5. Communications by the CB chair

a) AMBER members:

End of September the list of full members will be collected to be able to do the financial plan for 2024.

b) Date of remaining 2023 collaboration meetings

- CM meeting 27.11.-29.11.23, CB 28.11.23 15:00 Geneva time
- Additional CB meeting on Wed. 18.10.23 at 15:00 Geneva time

c) Date of 2024 collaboration meetings

1. PAW24 (18.-20.3.24) at Trento or CERN
CM meeting 21.3.-22.3.24, CB 21.3.24 15:00 Geneva time
2. CM meeting 25.6.-27.6.24, CB 26.6.24 15:00 Geneva time
3. CM meeting 24.9.-26.9.24, CB 25.9.24 15:00 Geneva time
4. CM meeting 3.12.-5.12.24, CB 4.12.24 15:00 Geneva time

6. Finances (report given by Oleg)

Status of AMBER M&O account:

- Current balance: 239 kCHF
(end 2022: 194 kCHF, collected: 163 kCHF, spent: 118 kCHF)

- Further CF contributions expected: 83 kCHF
- Expected additional spending till end of 2023: 88 kCHF
- **Expected balance** at the end of 2023: **233 kCHF**

A very first draft of the 2024 budget was shortly discussed, special expenditures might be necessary in 2024 for RICH gas and ALPIDE sensors.

Most likely the CF contribution has to be higher in 2024 than in 2023.

Budget and CF contribution will be discussed in detail in October CB meeting.

7. Appointment of CB chair

No proposals were send before the meeting, only one proposal was made during the meeting.

Eva Kabuß was appointed unanimously for another year and she accepted

8. Appointment of TB member

In the last TB meeting Nori Doshita was unanimously proposed as additional TB member.

Nori Doshita was appointed unanimously by the CB and he accepted

8. AOB

There was no AOB

End of meeting: 17:15